

## Basics

release-1	Move caret.
drag-1	Select text.
Alt-drag-1	Inside the selection, drag the selection. Outside the selection, select the element clicked upon then drag it.
Shift-click-1	Extend node selection if any, text selection otherwise.
double-click-1	Select word.
triple-click-1	Select all the characters of the text node.
Ctrl-press-1	Show the <b>Edit</b> popup menu.
Drop	If the object being dropped is an URL or an absolute filename, open the corresponding document. Otherwise, paste dropped text or XML at or after drop location.
RIGHT	Move caret to following character.
LEFT	Move caret to preceding character.
DOWN	Move caret to following line.
UP	Move caret to preceding line.
END	Move caret to end of line.
HOME	Move caret to beginning of line.
Cmd-RIGHT	Move caret to following word.
Cmd-LEFT	Move caret to preceding word.
TAB ★★★	Move caret to following text node.
Shift-TAB	Move caret to preceding text node.
Shift-RIGHT	Extend text selection to following character.
Shift-LEFT	Extend text selection to preceding character.
Shift-DOWN	Extend text selection to following line.
Shift-UP	Extend text selection to preceding line.
Shift-END	Extend text selection to end of line.
Shift-HOME	Extend text selection to beginning of line.
Cmd+Shift-RIGHT	Extend text selection to following word.
Cmd+Shift-LEFT	Extend text selection to preceding word.
Ctrl-TAB	Insert a tab character if the element preserves space characters. Otherwise, no effect.
ENTER	Insert a newline character if the element preserves space characters. Otherwise, no effect.
Ctrl-SPACE ★★★	Insert non-breaking space.
DELETE	Delete selection if any, character following caret otherwise.
BACK_SPACE	Delete selection if any, character preceding caret otherwise.
Cmd-DELETE	Delete selection if any, word following caret otherwise.
Cmd-BACK_SPACE	Delete selection if any, word preceding caret otherwise.

## File

Cmd-N	New document.
Cmd-O	Open document.
Cmd+Shift-O ★★★	Open folder containing last opened document.
Cmd-S	Save document.
Cmd-P	Print document.
Cmd-Q	Quit XMLmind XML Editor.

## Select



The element containing the caret is said to be *implicitly selected*. Most commands work whether an element has been implicitly or explicitly selected.

Cmd-click-1	Select the node clicked upon. Repeating this action without moving the mouse selects its parent, then its grand-parent, etc.
Cmd-UP	Select parent.
Cmd-DOWN	Select child.
Cmd+Shift-UP	Select preceding sibling.
Cmd+Shift-DOWN	Select following sibling.
ESCAPE LEFT	Extend selection to preceding sibling.
ESCAPE RIGHT ★★★	Extend selection to following sibling.
ESCAPE DOWN	Select all children.
ESCAPE ESCAPE	Cancel selection.
Alt-LEFT	Go back in the navigation history.
Alt-RIGHT	Go forward in the navigation history.
Alt-INSERT	Add the current location of the caret to the navigation history.

## Edit

click-2 ★★★	Move caret to the location clicked upon, then paste last selected <i>characters</i> before caret position. Corresponding option must have been turned on.
Cmd-Z	Undo last change.
Cmd-Y	Undo last undo (redo).
Cmd-A ★★★	Repeat last repeatable command.
Cmd+Shift-A	Show command history. Allows to select and repeat a command.
Cmd-X	Cut selected text or nodes.
Cmd-C	Copy selected text or nodes.
Cmd-U	Paste before selected nodes.
Cmd-V	Paste replacing selected nodes if any. Otherwise paste at caret position.
Cmd-W	Paste after selected nodes.
Cmd-K	Delete selected text or nodes.
Cmd-R	Replace selected nodes by an element or a text node.
Cmd-B	Insert an element or a text node before selected nodes.
Cmd-I	Insert an element or a text node at caret position.
Cmd-J	Insert an element or a text node after selected nodes.
F1 ★★★	Insert a text node after selected nodes.
Shift-F1	Insert a text node before selected nodes.
Cmd-F1	Insert same element after selected element.
Cmd+Shift-F1	Insert same element before selected element.
ESCAPE F1 ★★★	Switches from insert mode to overwrite mode and the other way around.
Cmd-T	Convert selected text or nodes to another element or to plain text.
Cmd+Shift-T	Wrap selected text or nodes into a new parent element.
ESCAPE l	Converts selected text to lower case. If no text is selected, operates on word containing caret.
ESCAPE u	Converts selected text to upper case.
ESCAPE c	Changes the first letter of all words found in selected text to upper case.



ESCAPE 

Inserts at caret position a *character* specified using its entity name (e.g. mdash).

## Modular documents

Cmd+Shift-C	Copy a <i>reference</i> to selected elements. (After that, you can paste this reference elsewhere to build a modular document.)
Cmd+Shift-I	Using the <b>Include</b> tool, insert an element reference at caret position.
Cmd+Shift-B	Switch to window containing referencing document (the modular document), if any.
Cmd+Shift-E	Switch to window containing referenced document (the module). Open this document if needed to.






## Search

Cmd-F	Search text.
Cmd+Shift-F	Search text backwards.
Cmd-M	Search/replace text.
Cmd+Shift-M	Search/replace text backwards.
Cmd-G	Repeat previous search.
Cmd+Shift-G	Repeat previous search backwards.
ESCAPE 	Find element.
ESCAPE 	Find element again, that is, repeat last search.

## View

Cmd-L	Rebuild document view (deep redraw).
Cmd+Shift-L	Center selection on screen.
Cmd-wheel	Changes the size of the text in the document view.

## Tools

Cmd-E	Edit the attributes of selected element.
Cmd+Shift-V	Check document validity.
Cmd+Shift-S	Check spelling.
Cmd+Shift-H	Open element or attribute content in helper application.
Cmd+Shift-D	Edit document in helper application.
ESCAPE 	Start/stop recording of macro.
ESCAPE 	Cancel recording of macro.
ESCAPE 	Execute (replay) recorded macro.
ESCAPE 	Search text. Shows special dialog box allowing to extend the text selection. Especially useful when recording a macro.
ESCAPE 	Execute command. Requires specifying its name and parameter.

## Window

Cmd+Shift-W	Close current window.
Cmd+Shift-P	Switch to preceding window.
Cmd+Shift-N	Switch to following window.

## Help

### If an XHTML document is opened

Shift-ENTER F5	Insert a <code>br</code> element at caret position. Preview the document being edited in the Web browser.
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### If an XHTML document or a DocBook document or a DITA topic is opened

Alt-drag-1	Inside an external link, drag its target URL. Inside an image, drag its source URL.
Drop	Onto an image, change its source. Onto an external link, change its target.
ENTER	Insert a newline character if possible. Otherwise, if caret is at the beginning of a paragraph, list item or a few other kinds of block, insert same block before. Otherwise, if caret is at the end of a block, insert same block after. Otherwise, split block.
DELETE	Delete selection if any. Otherwise, if caret is at the end of a paragraph, list item or a few other kinds of block, join with following block. Otherwise, delete character following caret.
BACK_SPACE	Delete selection if any. Otherwise, if caret is at the beginning of a paragraph, list item or a few other kinds of block, join with preceding block. Otherwise, delete character preceding caret.
Cmd-ENTER	Add same block after the paragraph, list item or a few other kinds of block which is the ancestor of selected node.
Cmd+Shift-ENTER	Add same block before the paragraph, list item or a few other kinds of block which is the ancestor of selected node.
F2 UP	Swap <i>explicitly selected node</i> with its preceding sibling (move up).
F2 DOWN	Swap <i>explicitly selected node</i> with its following sibling (move down).

### If a DocBook document or a DITA map is opened

F2 LEFT	Promote <i>explicitly selected element</i> (typically a section).
F2 RIGHT	Demote <i>explicitly selected element</i> (typically a section).