



Lotus

# K-station

## KEY FEATURES AND BENEFITS

- **Manage personal knowledge.** Arrange your multi-page Personal Place to meet your needs, with instant access to virtually any application.
- **Act faster.** Community Places help distributed teams collaborate, while storing valuable business knowledge for future reuse.
- **See the big picture.** Simultaneously access multiple information sources within and beyond the firewall, for the ultimate in productivity and insight.
- **Built-in collaboration.** Create Web-accessible team workspaces. Online awareness and real-time chat let you connect with colleagues instantly and get answers fast.
- **Rapid customization.** Tailor K-station using your Web browser. Developers can use familiar Web technologies to go even further.

## The first collaborative portal – from access to action!

Lotus® K-station™ gives both individuals and teams the tools they need to access, organize and share mission-critical information, collaborate securely from distributed locations and make faster, better-informed decisions. A single, browser-accessible point of access onto virtually any information source, K-station is the most powerful and comprehensive portal solution ever developed for today's knowledge worker.

While other portals merely provide a window onto information, K-station goes one giant step further. It enables you to take decisive action — by helping you identify, share and preserve useful ideas, expertise and documents. Task-based services support all types of individual and team initiatives. Integrated collaboration features like Web-accessible team workspaces, online awareness and real-time chat facilitate group communication and decisions. And since every work effort is unique, K-station is easy to customize.

Because it utilizes a familiar Web interface, users quickly become productive with K-station. Whether deployed as a standalone product, or as part of a broader Knowledge Management initiative, K-station offers strategic value for forward-looking organizations that wish to leverage their knowledge assets for lasting competitive advantage.

The first collaborative portal, Lotus K-station helps individuals and teams transform information into fast, effective action.



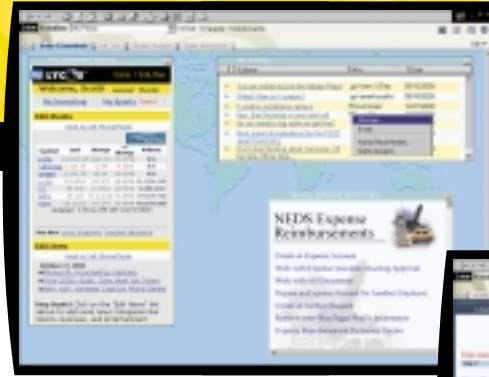
## FEATURES OVERVIEW

### Personalize K-station for your work style and information needs.

- **Have it your way.** Arrange your multi-page Personal Place to meet your individual, daily work needs. Create, size and position the portlets of your choice to view and organize your e-mail, calendar, Web and intranet sites, business applications, etc.
- **Go straight to the source.** To get instant, direct access to virtually any information source — like Web sites, Lotus Notes® databases, Lotus Domino.Doc™ Microsoft Exchange 2000 and many more — simply choose from among a library of easy-to-use portlets.
- **Change your views.** Portlets let you change the format of information or filter what you see, without changing the information source. Create, resize and move portlet windows with ease. Manage and move among all your Places easily, via a drop-down menu.

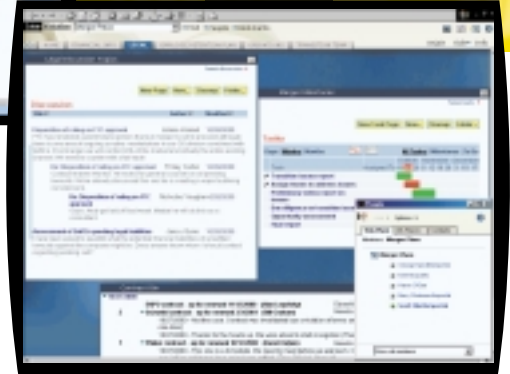
### K-station helps people work together today — and in the future!

- **Make smarter, faster decisions.** Community Places are virtual work environments where distributed teams can more effectively access, collaborate and act on critical business information. Built-in collaborative services simplify group communication, resource sharing and project management.
- **Don't reinvent the wheel.** Each Community Place is a reusable knowledge object that stores the relationship among content, expertise and ideas in its original context. This helps future teams to leverage any aspect of a decision-making process — from identifying key contributors to reusing proposals to reviewing calendar timelines.
- **Web accessible team workspaces.** Users can spontaneously create new team workspaces within the portal to help tackle a project or task. Built-in templates offer a reusable structure, content and tools.



Customize your Personal Place to deliver easy access to all your key personal information, including e-mail, intranet applications, favorite Web sites and instant messaging.

A Community Place is the focal point that brings team members together to exchange ideas, share project related information, track key documents and even chat in real-time.



- **Instant conversations.** Online awareness and real-time chat capabilities are available throughout the portal. Know at a glance who belongs to a Community Place and whether they are online. You can even see whether the person who created a particular document is online!

### Because every team has unique needs, K-station is easy to customize.

- **Rapid customization.** K-station features a library of Place templates, portlet templates and images that you can rapidly tailor using only a Web browser. Web standards support let developers use their favorite design tools to create an optimal work environment to support any department, project team or business task.
- **Extensible portlets.** Developers can easily modify and extend K-station's extensive library of easy-to-use portlet templates, or create new portlets. You can even create portlets onto other portals!
- **Custom Community Places.** End users can create their own team workspaces spontaneously — it's that easy. Developers can build custom, reusable work environments to support strategic initiatives, create a consistent company look-and-feel, or give users ready-made templates.
- **Full security.** Community Places can be public (open to anyone) or restricted (open to members only).

### K-station is a flexible solution that is easy to deploy.

- **Long-term, strategic value.** An integral component of the Lotus and IBM portal strategy, K-station can be used as a standalone product or as part of a Knowledge Management initiative that includes solutions from Lotus/IBM and other vendors.
- **Choose your client.** Users can access K-station via a Web browser or Lotus Notes R5.
- **Minimal training required.** A familiar, browser-based interface lets everyone get comfortable with K-station quickly and easily.

For all the latest information on Lotus K-station, visit [www.lotus.com/kstation](http://www.lotus.com/kstation)



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