

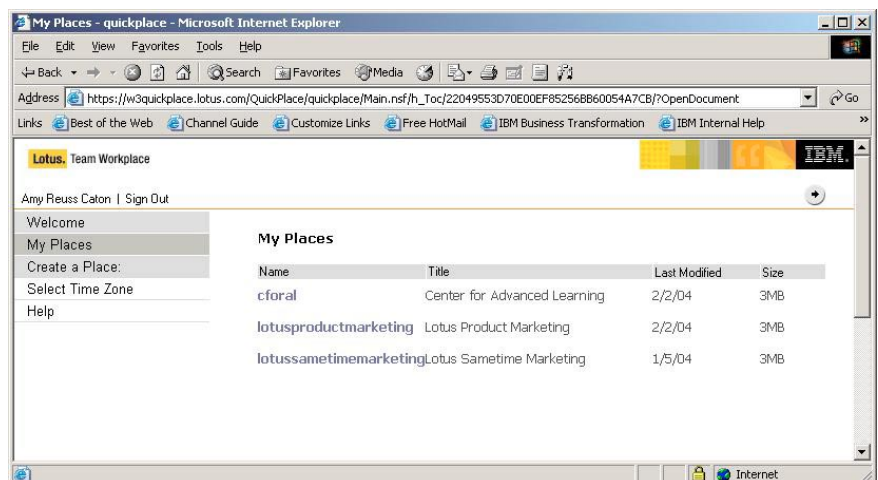
IBM Lotus Team Workplace 6.5.1

Highlights

- **Eliminates information silos by providing anytime, anywhere access to collective knowledge, information-sharing, tasks and team calendar events—whether a user is online or disconnected**
- **Establishes a seamless working community with a sense of accountability, whether team members are centralized or geographically dispersed**
- **Increases team productivity and efficiency by virtualizing asynchronous collaboration processes, and optionally integrating them in real time**
- **Increases responsiveness among colleagues, customers, partners and suppliers by facilitating instant formation of working teams**
- **Facilitates faster, collective decision-making by centralizing timely and accurate information, and giving all team members an equal opportunity to review and react**

Growing a business requires quick response to challenges and opportunities. Clear communication, effective collaboration and seamless coordination with customers and business partners is a must. You can focus on bottom-line results, sustain a leadership position and reach across geographic boundaries more effectively by bringing colleagues within your enterprise together with suppliers, partners and customers—without risking the security of critical business information. And do it without making a large investment in IT infrastructure and staffing.

With IBM Lotus® Team Workplace (IBM Lotus QuickPlace®) software, users can make decisions quickly, collaborate on documents and reach consensus through discussion—as well as coordinate plans, tasks and resources. Your organization can leverage this flexibility to meet both current and evolving business requirements. Teams of users company-wide can easily create out-of-the box team workspaces. Or you can customize any one or a number of Places to address an industry-specific or business process-specific requirement, such as managing mergers and acquisitions, product life cycles and automated requests for proposal (RFPs).



My Places provides a personalized list and single point of access to all team workspaces a user is a member of, rendering information silos obsolete.

Lotus Team Workplace is a business-ready, self-service, team workspace expressly designed for collaboration—designed with the user in mind.

Through Lotus Team Workplace, creating a team workspace is point-and-click easy. Users can instantly create highly secure workspaces on the Web, giving them a means to communicate about, collaborate on and coordinate any project or ad hoc initiative.

Intuitive and easy to use, Lotus Team Workplace integrates with popular personal productivity tools, such as IBM Lotus Notes® or Microsoft® Outlook. This integration provides a seamless environment that lets users more efficiently manage documents, discussions, events, tasks, resources and workflow. Users can keep track of shared calendar events created in a particular team workspace. Lotus Team Workplace also enables you to maximize your organization's existing investments in technology, while minimizing the impact on IT and help-desk staff. Integration with Microsoft Office software lets users create, view and edit Office documents within a team workspace—or import Office documents and publish them as HTML or Web pages—to increase productivity.

Your organization's collective knowledge is its most valuable asset. It can be leveraged to increase market responsiveness, meet tomorrow's challenges and exploit new opportunities. Lotus Team Workplace provides team workspaces that can help your company capture knowledge by bringing together what everyone has learned in workspaces, where best practices can be established, cataloged, updated and acted upon.

Maximize productivity

Lotus Team Workplace enables users to create rich content—and make it available to team members quickly and easily. Users can author and edit documents right from a Web browser, and share these documents in popular formats—including HTML, GIF, JPG and animated GIF. They can quickly and easily retrieve information through the full-text indexing capability that comes with Lotus Team Workplace software. With this function, users can search across all workspaces, or scope searches to a single workspace.

Customizing teamwork spaces is simple. Users point and click to change the basic look and feel of their workspaces, based on personal preferences or your organization's corporate guidelines. To increase productivity, users can establish a local copy on a desktop and seamlessly read, author and edit documents while disconnected. When they reconnect to the network, they can synchronize changes made to the local copy.

Increase business efficiencies

Seamless integration with IBM Lotus Instant Messaging and Web Conferencing (IBM Lotus Sametime®) lets Lotus Team Workplace users check team member availability, optionally engage in instant messaging dialogs, and schedule and launch Web conferences from their team calendars.

Users can also assign tasks and track milestones specific to a project or initiative—helping them get your products and services to market faster. Lotus Team Workplace gives users the ability to send e-mails directly to a workspace—or to receive notification about postings, updates, team calendar events and outstanding action items. And providing users with quick access to the information they need to do their jobs effectively increases business efficiencies—enabling everyone to focus on growing your business.

Effectively manage your cost of ownership

Lotus Team Workplace software integrates seamlessly with your existing directories. As a result, you can consistently support user names and passwords with other directory-based applications. Users can authenticate against any Lightweight Directory Access Protocol (LDAP) directory, including IBM Lotus Domino®. So you can make the most of existing investments—and make secure access simple by providing single sign-on capabilities.

Because Lotus Team Workplace is based on open standards, you don't have to worry about ripping out existing systems and replacing them with entirely new ones. Not only can you preserve your existing investments in technology, you can also tap into existing skill sets.

The best choice for users—as well as administrators and developers

Lotus Team Workplace puts the power of collaboration in the hands of users by bringing people together—and helping them easily establish and become part of a virtual community working toward a common set of goals. Users can instantly create team workspaces and start collaborating right away. And the flexibility that comes with Lotus Team Workplace lets them modify their workspaces at their convenience, to accommodate changing business needs.

Administrators can easily install, deploy and manage Lotus Team Workplace. Integration with existing directories simplifies administration, and proven security features can protect your information assets. Administrators can track information about workspaces, members, usage and other statistics using a simple tool. And they can manage multiple servers and clusters enterprise-wide from a central access point.

For developers, Lotus Team Workplace offers virtually unlimited potential to build industry-specific or horizontal applications. They can embed team collaboration capabilities into virtually any Web-based application, Web site or portal. Updating customizations and reusing applications is simple through centralized refreshes and content updates. And developers can use their favorite tools—including HTML, Java™, LotusScript and C.

For more information

To learn more about IBM Lotus Team Workplace 6.5.1, visit:

ibm.com/lotus/quickplace

IBM Lotus Team Workplace 6.5.1 at a glance

Software requirements

Server operating systems

- IBM @server® pSeries® (IBM AIX®), Version 5.1 and Version 5.2
 - IBM @server iSeries™ (IBM OS/400®), 5722SS1, Version 5 Release 1 or later
 - Sun Solaris operating environment, Versions 8 and 9
 - Microsoft Windows® 2000 Server, Windows 2003 Server, or Windows Advanced Server with Service Pack 3
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Client operating systems

- Microsoft Windows: Windows 2000 Professional Service Pack 3 and Windows XP Professional
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Web browsers

- Microsoft Windows: Microsoft Internet Explorer, Version 5.5, Internet Explorer, Version 6.0, and Mozilla, Version 1.4.1
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IBM Lotus Domino

- Lotus Domino 6.5.1
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LDAP

- LDAP, Version 3
 - IBM Lotus Domino LDAP
 - Netscape iPlanet
 - Microsoft Active Directory
 - IBM SecureWay® directory server
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